

Tuition Policy Agreement

All students are required to pay a **registration fee** upon enrollment and every year thereafter at the beginning of the new school year.

We enroll full time students only. Students tuition is due on Monday, prior to the week of care (one day attendance is the same price as five days). A late fee will be added if your payment is not in by Tuesday afternoon. After three months enrollment, students are entitled to a week off without pay for vacation or illness. Students enrolled during the summer month (July & August) are entitled to one week of non payment for vacation or illness. Please let the office staff know in advance if your child will be using a vacation week.

VPK Only: The tuition payment remains the same weekly and is due on Monday prior to the week of care. Students are entitled to one vacation week to be used in the month of December (Christmas break). There are no exceptions to this point.

Withdrawals from our school can be done at any time with a prior two-week notice. If you fail to notify us, you will be responsible to pay the two weeks tuition.

	<u>Tuition*</u>	<u>School Hours</u>
Infants (6 weeks to 1 year)	\$ _____	6:30am-6:30pm
Toddlers (1 year to 2 years)	\$ _____	6:30am-6:30pm
2-year-old class	\$ _____	6:30am-6:30pm
3-year-old class	\$ _____	6:30am-6:30pm
4-year-old class	\$ _____	6:30am-6:30pm
Pre-K	\$ _____	6:30am-6:30pm
Registration fee	\$ 75.00/year per child	
Late payment fee	\$ 10.00/incident	
Non-sufficient funds fee	\$ 25.00/incident	
Late pick-up fee	\$ 1.00/minute	
Withdrawal without notice	2 weeks base tuition	

*Please note these prices reflect tuition dues as of the date you sign this agreement. Due to the ever-changing economy and inflation, we reserve the right to change our prices at the beginning of each school year as needed.

Upon signing this agreement, you acknowledge that you have read and understand our payment policy.

Child's Name

Child's Start Date

Parent Signature

Today's Date

